



Title: Vehicle and Equipment Mechanic

Classification: Non-exempt
Reports to: Shop Supervisor
Location: Atlanta, Georgia

Salary Family/Range: hourly
Date: 5/31/2017

Summary/Objective

Under limited supervision performs work of considerable difficulty in the repair and maintenance of vehicles and equipment; performs related work as assigned.

Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Diagnoses, rebuilds and repairs vehicles and equipment.
2. Performs inspections and preventive maintenance of vehicles and equipment.
3. Prepares and maintains records, reports and maintenance schedules
4. Maintenance parts inventory
5. Diagnose problems and make repairs in the field on a 24-hour basis.
6. Work extended hours.
7. Safety practices and procedures.

Competencies

1. Communicate effectively verbally and in writing.
2. Follow written and verbal instructions, including manufacturers' service specifications.
3. Prepare and maintain records and reports.
4. Technical Capacity.
5. Problem Solving/Analysis.
6. Use of power, hand tools and diagnostic equipment.
7. Operation of vehicles and equipment for diagnostic purposes.
8. Methods, materials, tools and techniques used in vehicle and equipment repair and maintenance.
9. Diagnosing mechanical problems and performing repairs.
10. Mechanical design and fabrication.
11. Electrical systems, including computerized induction/ignition systems.

Work Environment

While performing the duties of this job, the employee is frequently exposed to fumes or airborne particles, moving mechanical parts and vibration. The employee is occasionally exposed to a variety of extreme conditions. The noise level in the work environment can be loud.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk and hear. This position is very active and requires standing, walking, bending, kneeling, stooping, crouching, crawling, and climbing all day. The employee must frequently lift and/or move items over 60 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

Expected Hours of Work

This is a full-time position, and hours of work and days are Monday through Friday, 8:30 a.m. to 5 p.m. with weekends and travel expected.

Travel

Extensively travel to various jobsite -80%



Title: Vehicle and Equipment Mechanic

Required Education and Experience

- 1. Within the last 10 years, five years of experience and/or training in vehicle/construction equipment repair and maintenance shop or any combination of education, training and experience that demonstrates the ability to perform the duties of the position.

Preferred Education and Experience

- 1. Within the last 10 years, 10 years of experience and/or training in vehicle/construction equipment repair and maintenance shop or any combination of education, training and experience that demonstrates the ability to perform the duties of the position.

Additional Eligibility Qualifications

- 1. Experience with acetylene and electric arc welding.
- 2. Have own tools
- 3. Willing to Travel
- 4. Clean MVR
- 5. Valid Driver's license

Work Authorization/Security Clearance

Atlanta Badge
15-year background clearance

AAP/EEO Statement:

Hi-Lite is an EEO Company. It is the policy of Hi-Lite to prohibit discrimination and harassment of any type and to afford EEO to all employees and applicants without regard to race, color, religion, gender, sexual orientation, gender identity, national origin, age, disability, genetic information, marital status, amnesty or status as a covered veteran in accordance with applicable federal, state and local laws. Hi-Lite complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. Hi-Lite's EEO policy applies to all terms and conditions of employment, including hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

Other Duties:

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Signatures:

This job description has been approved by all levels of management:

Manager_____

HR_____

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee_____ Date_____